

# HOW TO GET YOUR ADAPTATION

## SOURCES OF FUNDING

DISABLED FACILITIES GRANT

PRIVATE FUNDING

CHARITIES/SOCIAL SERVICES ETC

### DFG PROCESS

CONTACT YOUR LOCAL  
OCCUPATIONAL THERAPIST

AWAIT RECOMMENDATION

DFG ENQUIRY SENT TO COUNCIL

MEANS TEST

OT AND COUNCIL VISIT

DRAWINGS PREPARED / AGREED

FINAL PLANS AND SCHEME OF  
WORK AGREED

ESTIMATES REQUEST FROM  
CONTRACTORS

DFG APPROVED

### OTHER FUNDING PROCESS

REQUEST ADVICE, DRAWINGS  
AND ITEMISED ESTIMATES FROM  
LOCAL SPECIALIST CONTRACTORS  
(3 ESTIMATES RECOMMENDED)

REVIEW ESTIMATES, ASK  
QUESTIONS IF NOT CLEAR, AND  
CHECK CONTRACTOR FEEDBACK.  
KEEP A PAPER TRAIL OF ALL  
COMMUNICATIONS

REQUEST COPY OF PUBLIC  
LIABILITY INSURANCE

ONCE SATISFIED WITH ESTIMATE  
AND CONTRACTOR AWARD THE  
CONTRACT IN WRITING AND  
AGREE DATE FOR WORK TO  
COMMENCE

ADAPTATION COMMENCED

WORKS CHECKED AND SIGNED OFF

